



# ASCENT™

## ENTERPRISE LEGAL MANAGEMENT

### - Fully-Integrated Legal Hold Module -

Access the information you need when you want it. Choose the Legal Hold Status or choose the Custodian Status to display exactly what you need at a glance. The right information, right at your fingertips.

*ASCENT™ Legal Hold offers robust functionality, including:*

- ✓ Surveys, survey question libraries, and templates
- ✓ Automated notifications, escalations, and reminders
- ✓ Ad hoc and scheduled custodian activities, as well as activities for individual custodians
- ✓ Email notification templates for initial, reminder, escalation, re-issue, and release content
- ✓ Flexible and configurable security for outside counsel access to initiate and/or maintain Legal Holds
- ✓ Manually maintain custodians, import custodian data, update custodian status, etc
- ✓ View, edit, and create from the Legal Hold page or from within any matter
- ✓ Ability to exempt specific custodians from activities, such as escalation
- ✓ Custom fields and configurability throughout Legal Hold

*“Once a party reasonably anticipates litigation, it must suspend its routine document retention/destruction policy and put in place a ‘litigation hold’ to ensure the preservation of relevant documents.” “Just do it. Just do it.”*

- Honorable Shira Scheindlin